

# First Presbyterian Church of DuPage

## Session Minutes for June 13, 2023

Meeting called to order at 6:40 p.m.

**In attendance:** Kelly Jean Norris (Moderator), Ruth Nauta (Clerk), Sampson Akotuah, Roy Altonen, Don Crebo, Bob Buegel, Jerry DeYoung, Jim Nauta, Patt Pilgrim.

**Absent:** Walt Cowan.

**Guest:** Beatriz Manchester.

Meeting opened with prayer by Pastor K.J. Norris and reading of Luke 19: 1-10.

**Quorum present.**

Guest speaker introduced to session and given the floor.

Beatriz Manchester presented to session her proposal for a series relating to personal finance.

All courses would be targeted to Christian couples, but individuals would also benefit. Plans are to start in August in the Fellowship Hall, and every third Wednesday of the following months until completed. Josh Manchester would assist with audio/visual. Proposed selling tickets on Google online. \$20/person or \$30/ couple and church members would be free. There was a brief discussion with questions about the program. It was decided that approval of Blackhawk council was needed. Both K.J. Norris and Beatriz Manchester will attend the next council meeting. Guest speaker left session meeting at 7 p.m.

### **Clerk's Report : ( Elder Ruth Nauta)**

- May minutes approved.
- Communion: 63 in person served. No pastoral visits with communion.
- Volunteer to set up communion in July is Bob Beugel/ Roy Altonen with Patt Pilgrim learning how to do set up. Please remember to write out sheet and get to clerk for minutes each month.
- Funeral, Baptisms, and Weddings: none.

### **Financial Report ( Elder Jerry DeYoung)**

- Income and expense report update given. Presently in account is \$13,700. Regular church monthly expenses is \$12,587. Unexpected maintenance costs are \$19,374 ( Carpet, furnace brain deposit, and furnace. ) Motion given by Don Crebo to accept monthly budget and seconded by Bob Buegel. Passed by all.

- Legacy Fund account had \$30,000 withdrawn. Signers for account are Jerry DeYoung, Joellyn Zielazinski and Rich Schwarze.
- Credit card for church is still in process.
- First payment made for furnace with \$10,000 and to be paid monthly till paid off.

### **Finance committee ( Elder Jerry DeYoung)**

- Move to New Covenant Trust (Partner of the PC(USA) Foundation).
- New policy for Legacy Funds Ministry of First Presbyterian Church of DuPage presented after having been approved by Finance committee with second draft. Motion to approve new Legacy policy made by Bob Buegel and seconded by Patt Pilgrim. Approved by all.
- Establish a Capital Facilities Fund with \$150,000.
- Establish a Ministries Endowment Fund with \$150,000.
- Leave the other approximate \$77,000 easily accessible for this year with the hope that fund raising efforts will increase the fund.

### **Pastor's Report : ( K.J. Norris)**

- Pastor K.J. Norris to be on vacation June 26 - July 4.
- Rev. Scott Estler will cover for July 2 and communion.
- Rev. Peter Park's contract is completed. Stewardship committee will now use PC(USA) resources: <https://www.pcusa.org/pcusa-stewardship/>, which is a free service.
- Our average congregation has increased to 48.
- Community partners need agreements updated. Church of Ghana would like to have their own office. 3 rooms given as possible choices. Choir room, room behind nursery or room 104. Session members rejected use of room 104 as it is used by several church groups. Discussed increase from \$1250/month to \$1450 as per agreement. This will be presented to Ghana representatives.
- Allegro: proposed to have them clarify which rooms they are using. Proposed changes in agreement from \$1250 plus snow removal to \$1350 plus snow plus piano tuning. Piano tuning cost \$300 per piano.
- Discussed possible new church directory. Need minimum of 30 families, or possibly just have church take pictures.
- We were approached by a non-profit church to use our facility for Women's Mental Health counseling. Qualified PLLC and licensed professionals will address topics such as anxiety, depression, and difficulties in marriages. Patt Pilgrim and K.J. Norris will follow up with possible sponsorship for this group.

- 2 recitals were given at church which were sponsored by Michelle and Don Crebo.
- Discussed Victor and Georges possibly being trained for sound system.

### **Trustee Committee ( Elder Don Crebo)**

- New furnace/ air conditioning has been installed for office. Carpeting for choir room to be installed on Friday June 16.
- Received Letter from Bolingbrook Fire Dept. giving church 60 days to correct deficiencies.
- Will cost \$3500 for 6 sprinkler heads and to test pipes.
- Also need to replace 2 light switches in Sanctuary at the cost of \$ 210.00/switch.
- Motion received by Roy Altonen and seconded by Patt Pilgrim to move money into checking for needed repairs: \$3500 plus \$420. Approved by all.

### **Worship Committee ( Elder Jim Nauta)**

- Suggested to go back to passing communion plates instead of having congregation coming forward. Discussed by all and approved to start in August. Will need to check on Deacons helping with communion. Will address next meeting.
- Discussed moving pianos.

Closing prayer given by Bob Buegel.

Next meeting scheduled for Thursday July 20, 2023. Meeting closed at 8:55p.m.

Minutes written by Ruth Nauta (Clerk)